

APPROVED

May 1, 2007

Michigan State Administrative Board

Lansing, Michigan

April 17, 2007

A regular meeting of the State Administrative Board was held in the Lake Superior Room, 1st Floor, Michigan Library and Historical Center, on Tuesday, April 17, 2007, at 11:00 a.m.

Present: Kelly Keenan, Chief Counsel, representing Jennifer M. Granholm, Governor, Chairperson
Kristie Profit, Policy Advisor, representing John Cherry, Lt. Governor
Susan I. Leffler, Assistant Attorney General for Law, representing Michael A. Cox, Attorney General
Mary G. MacDowell, Director, Financial Services Bureau, representing Robert J. Kleine, State Treasurer
Joe Pavona, Director, Bureau of Administrative Services, representing Terri Lynn Land, Secretary of State
Carol Wolenberg, Deputy Superintendent for Administration, representing Michael P. Flanagan, Superintendent of Public Instruction
Myron Frierson, Bureau Director, Finance and Administration, representing Kirk T. Steudle, Director, Department of Transportation
Sherry Bond, Secretary

Others Present:

Kristi Broessel, Department of Community Health; Jeff Hukili, Department of Environmental Quality; Diana Quintero, Department of Information Technology; James Burris, Ed Dore, Elise Lancaster, B. Craig Orr, Janet Rouse, Department of Management and Budget; Kris Squibb, Department of Natural Resources; Pam Lavender, Department of Transportation; Sue Carlson, Shannon Crawford, Michigan Economic Development Corporation; Bruce Ashley, Public Affairs Associates

1. CALL TO ORDER:

Mr. Keenan called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Pavona moved to approve the minutes of the regular meeting held on March 20, 2007. The motion was supported by Ms. Wolenberg and unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

NONE

4. COMMUNICATIONS:

NONE

5. UNFINISHED BUSINESS:

NONE

6. NEW BUSINESS:

Retention and Disposal Schedules:

DEPARTMENT OF AGRICULTURE, Executive Office, 04/17/2007

DEPARTMENT OF ATTORNEY GENERAL, Public Employment, Elections and Tort, 04/17/2007

DEPARTMENT OF COMMUNITY HEALTH,
Division of Family and Community Health, 04/17/2007
Medicaid Payments Division, 04/17/2007
Women, Infants, and Children Division (WIC), 04/17/2007

DEPARTMENT OF HUMAN SERVICES, General Schedule for County Offices, 04/17/2007

DEPARTMENT OF LABOR AND ECONOMIC GROWTH, Liquor Control Commission Licensing, 04/17/2007

DEPARTMENT OF TREASURY,
Bureau of Bond Finance, Administration, 04/17/2007
Michigan Department of Transportation Bonding Activity, 04/17/2007
Michigan Higher Education Student Loan Bonding Activity, 04/17/2007
Michigan Higher Education Facilities Authority, 04/17/2007
Michigan Municipal Bond Authority, 04/17/2007
Michigan Public Educational Facilities Authority, 04/17/2007
Michigan State Hospital Finance Authority, 04/17/2007
Michigan Tobacco Settlement Finance Authority, 04/17/2007
School Bond Loan Program, 04/17/2007
State Building Authority Bonding Activity, 04/17/2007
State Finance Division, 04/17/2007

Ms. Wolenberg moved that the Retention and Disposal Schedules be approved and adopted. The motion was supported by Ms. Leffler and unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

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Ms. MacDowell presented the Finance and Claims Committee Reports for the regular meeting of March 27, 2007, and the regular meeting of April 10, 2007.

After review of the forgoing Finance and Claims Committee Reports, Ms. MacDowell moved

that the Finance and Claims Committee Report covering the regular meeting held March 27, 2007, be approved and adopted with the following:

- 1) withdrawal of Item 18(2) of the regular agenda by the Department of Management and Budget;
- 2) the contract amount on Item 11(2) of the regular agenda was reduced to \$133,120.00;
- 3) the funding on Item 13(4) of the regular agenda was changed to 100% Federal;
- 4) Item 14(2) of the regular agenda was changed to a one-year contract for \$417,850.00 for FY07-08; and
- 5) the amendment amount was reduced to \$2,500,000.00 with a new total of \$14,350,000.00 for Item 16(1) of the regular agenda; and

that the Finance and Claims Committee Report covering the regular meeting held April 10, 2007, be approved and adopted with the backup corrected on Item 4(1) of the regular agenda.

The motion was supported by Mr. Pavona and unanimously approved.

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Ms. MacDowell presented the Building Committee Reports for the regular meeting of March 28, 2007, the regular meeting of April 11, 2007, and the special meeting of April 17, 2007.

After review of the forgoing Building Committee Reports, Ms. MacDowell moved

that the Building Committee Report covering the regular meeting held March 28, 2007, be approved and adopted with the withdrawal of Items 3, 4, and 7; and

that the Building Committee Report covering the regular meeting held April 11, 2007, be approved and adopted with the funding clarified and the risk assessment improved on Item 1; and

that the special Building Committee Report covering the special meeting held April 17, 2007, be approved and adopted.

The motion was supported by Ms. Wolenberg and unanimously approved.

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Mr. Pavona presented the Transportation and Natural Resources Committee Reports for the regular meeting of March 28, 2007, and the regular meeting of April 11, 2007.

After review of the forgoing Transportation and Natural Resources Committee Reports, Mr. Pavona moved

that the Transportation and Natural Resources Committee Reports covering the regular meeting held March 28, 2007, be approved and adopted; and

that the Transportation and Natural Resources Committee Report covering the regular meeting held April 11, 2007, be approved and adopted with Item 82 of the CRITICAL ITEMS agenda withdrawn.

The motion was supported by Ms. Leffler and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

NONE

9. ADJOURNMENT:

Mr. Pavona moved the meeting be adjourned. The motion was supported by Ms. MacDowell and unanimously approved. Mr. Keenan adjourned the meeting.

SECRETARY

CHAIRPERSON